

## **NOAA Network Advisory Committee**

### **Terms of Reference**

#### **Purpose:**

The mission of the Network Advisory Committee (NAC) is the establishment of a common NOAA network infrastructure through planning, management, and deployment of network resources. The NAC serves as the principal technical forum for providing management and direction for the evolution of NOAA's Enterprise IT networks. The NAC provides technical guidance and policy recommendations to the CIO Council, supports NOAA-wide development projects, and serves as a review board and a vehicle for technical coordination.

#### **Membership:**

- Chair: Director, NOAA CIO/ITOO, 301-713-3333, ext. 216, [Gary.L.Falk@noaa.gov](mailto:Gary.L.Falk@noaa.gov)
- Deputy Chair: Rotates among the Line Offices on annual basis. NMAO, Greg Bass, 301-713-3425, ext. 179 [Gregory.Bass@noaa.gov](mailto:Gregory.Bass@noaa.gov)
- Executive Secretariat: Gary Falk, 301-713-3333, ext. 216 [Gary.L.Falk@noaa.gov](mailto:Gary.L.Falk@noaa.gov)
- Members:
  - Each Line Office
  - NOAA CIO's office
  - Manager of Regional Campus Network Operations Centers (NOC).
    - Regional Campus NOCs are those that provide network management support to more than one LO in a common geographic location.
- Contact person: Gary Falk, NOAA CIO/ITOO, 301-713-3333, ext. 216, [Gary.L.Falk@noaa.gov](mailto:Gary.L.Falk@noaa.gov)
- Sub Committees:
  - As required to deal with specific projects

#### **Roles and Responsibilities:**

- Members:
  - Attend Committee meetings.
  - Participate in NAC projects as required.
  - Provide information regarding network configurations under their purview.
  - Review NOAA network architecture documentation.
- Working Groups:
  - Provides strategic direction for NOAA's Enterprise Networking
  - Analyzes networking alternatives and risks
- Meeting Frequency:
  - Meetings are scheduled by the Board Chair. Meetings will be held at least semi-annually. Meeting location will typically rotate among major NOAA centers. In addition, the NAC will hold at least bimonthly teleconferences. Members shall receive at least two weeks prior notice for meetings.

**Decision-Making Process:**

Decisions will be accomplished by consensus (i.e., no one votes thumbs down on an issue). The Chair will strive for consensus on every issue. The Chair maintains 51% of the vote, therefore the final decision is made by the Chair when consensus is not achieved. Issues for which consensus is not achieved can be elevated to the NOAA CIO Council through a Council member. The Committee may also chose to elevate significant policy issues for a decision at the Council level.

**Charter:**

- Authority - The NAC was established by NOAA's Chief Information Officers Council (CIOs). The chairperson of the NAC periodically reports progress and status to the NOAA CIO Council.
- Scope - The NAC scope includes internal NOAA networks, both wide-area and campus, and strategic use of the commodity Internet as well as the research Internet2.